ST. MONTFORT SCHOOL, BHOPAL

SMS/CIR/2026-2027/01   DATE: 20.03.2026

Dear Parents and Students of Class X (Batch 2025–26),

This is to inform you that students who wish to appear for the Second Board Examination (in a maximum of three subjects) are required to visit the school and submit a written application clearly mentioning the subjects they intend to appear for.

The application must be submitted between **23.03.2026 to 28.03.2026**.

Please note that no payment is to be made at this stage. However, within **five days of the declaration of the First Board Examination results**, the required fee must be deposited in the school office, as per the details mentioned in the circular dated **17.03.2026** (attached below).

Sincerely for the cause of education.

Bro. Monachan K.K.
Principal

Circular No.: CBSE/LOC/X/2025-2026/   **Date: 17 March 2026**

LOC FOR CLASS X SECOND EXAMINATIONS

To
The Principal/Head
All Schools affiliated to CBSE
(Through CBSE Website)

Subject: Submission of List of Candidates (LOC) for Class X Second Board Examination – 2026

Madam/Sir,

As per the recommendations of NEP 2020, CBSE has introduced the **Two Board Examination Policy**, notified on 25 June 2025. Under this policy, Class X students will be given an opportunity to improve their performance in up to **three subjects** during the **Second Board Examinations** scheduled in **May 2026**.

2. This circular explains all the action needed to be taken by schools for the submission of the LOC for the Second Board Examinations. Principals are requested to go through the instructions mentioned and initiate action accordingly for timely submission of LOC for the Class X Second Board Examinations 2026.

3. **How to proceed for LOC submission**

   LOC will be submitted by the schools for all desirous students. As for the first time, CBSE will hold the Second Board Examinations in Class X, hence, to know the correct figure of students who wish to appear in the Second Board Examinations and to also to know the subjects in which they wish to appear, CBSE has decided to make the schedule of submission of LOC in such a manner that all required information is available with the CBSE in advance to make the foolproof preparations of the examination.

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"शिक्षा केन्द्र", 2, सामुदायिक केन्द्र, प्रीत विहार, दिल्ली-110092
"SHIKSHA KENDRA" 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110092

Phone (off.) : 011-22509256-59, 22041807-08, Website: www.cbse.gov.in, www.cbse.nic.in

The schedule is as follows:-

Activity	Schedule
LOC Submission-1st Phase	18.03.2026 to 31.03.2026
Examination Fee payment- 1st Phase	Next day from the day of declaration of results for 5 days
LOC Submission- 2nd Phase	Next day from the day of declaration of results for 5 days
Examination Fee payment- 2nd Phase	Next day from the day of declaration of results for 5 days
LOC Submission- 3rd Phase with late fee	7th day from the day of declaration of results for 2 days
Examination Fee payment- 3rd Phase with late fee	7th day from the day of declaration of results for 2 days

Lines will be opened till 11.59.59 PM on last working day as per schedule given above.

4. Expectation from the Principals

The following are expected from the Principal of the schools to the students and their parents:-

(a). be guided about rules of Second Board Examinations and use of this facility only in dire need.

(b) be informed about the eligibility criteria and the schedule of submission and payment of fee.

(c) be informed that as examination centres would be limited in number, hence, their examination centre might not be nearer.

(d) no examination centre will be changed once allotted.

(e) be advised that who so ever wishes to appear in the Second Board Examination because of any reason, they should submit LOC during 1st phase as this will help CBSE in the advanced preparation. However, students can decide finallybased on the declaration of result and then pay the examination fee. Students who decide based on their result may submit both LOC and the examination fee during 2nd phase.

(f) Candidates appeared in the main examinations and placed in compartment, such candidates need to re-submit their LOC afresh as their improvement subject criteria might change.

(g) Students from the Middle East countries where examinations have been cancelled, they can submit their LOC after declaration of result in 2nd phase.

5. Condition to appear in Second Board Examinations

(a). It is mandatory for all the students to appear in the first Board examination.

(b). All passed and eligible students are allowed to improve their performance in any of the three subjects out of Science, Mathematics, SocialScience and languages.

(c). If a student has not appeared in 3 or more subjects in first examination, then s/he is not eligible to appear in the 2nd examination. Such students are allowed to appear in the main examination only next year in the month of February. Accordingly, they will not able to submit LOC.

(d). For students whose result in the first examination is Compartment, such students are allowed to appear in second examination under Compartment Category.

(e). No new names will be added to the LOC of the 2nd examination.

(f). Subject change are not allowed from first examination to second examinations except permitted as per policy in case of Mathematic.

(g). No correction in the student's data from first examination to second examination is allowed.

(h). Candidates who were registered as CWSN candidate in the first examination will only be extended facilities as provided by the CBSE. No new candidate is allowed under CWSN category in the Second Board Examinations.

6. Improvement in Internal Assessment

There is no facility of improvement of performance in internal assessment as it is a yearlong exercise.

7. Eligibility Criteria for Appearing in the Second Board Examinations

The eligibility to appear in the second examination is as follows:
(a) a student must have appeared in at least 3 examinations in the first Examinations,
(b) Must have pass Class X for appearing in improvement
(c) Placed in compartment category.
(d) Passed Class X by replacing with the 6th subject.
(e) Students placed under UFM category 1 (if otherwise eligible).
(f) Students placed in Compartment category in 2025 examinations.
(g) Any student who has not appeared in 03 or more subjects in the 2026 Main examination is not eligible for the Second Board Examination.
(h) Improvement category up to 3 main subjects out of Science, Mathematics, Social Science and language
(i) First/Third Chance Compartment
(j) Compartment + Improvement
(k) Improvement for the students passed by the replacement of the subject.
(l) Sports students who were given permission by the Board.
(m) If a student has not appeared because of any reasons/ failed in 3 or more subjects in the First Examination then he/she is not eligible to appear for the Second Board Examinations.
(n) Students placed in the ER category are not eligible for the Second Board Examinations. They are allowed next year in the main examinations.

8. Syllabus and Scheme of Examinations

The Second Board Examination will be conducted on the syllabus of first examination meant for the year.

Rest of the instructions will remain the same as per the circular of LOC for the main/first examinations and the two examination policy.

It is expected that the schools will read the guidelines carefully, collect the correct data of the students & submit the same correctly.

Yours faithfully,

17|3|26

(Dr. Sanyam Bhardwaj)
Controller of Examinations

Copy to the respective Heads of Directorates, Organizations and Institutions as indicated below with a request to disseminate the information to all the schools under their jurisdiction:

1. The Commissioner, Kendriya Vidyalaya Sangathan, 18 Institutional Area, Shaheed Jeet Singh Marg, New Delhi-110016.
   (commissioner-kvs@gov.in)
2. The Commissioner, Navodaya Vidyalaya Samiti, B-15, Sector-62, Institutional Area, Noida-201309.
   (nvsshww@gmail.com, commissioner.nvs@gov.in)
3. The Secretary, Eklavya Model Residential Schools (EMRS), Ministry of Tribal Affairs, Government of India.
   (nests-tribal@tribal.gov.in, commissioner.nests@tribal.gov.in)
4. The Secretary, Sainik Schools Society, Room No. 101, D-1 Wing, Sena Bhawan, NewDelhi-110001.
   (pvpsainikschool@gmail.com)
5. The Director General, Sports Authority of India, Jawaharalal Nehru Stadium Complex, Lodhi Road, New Delhi 110003.
   (dg-sai@gov.in)
6. The Navy Education Society (NES), Directorate of Naval Education, West Block V, Wing II, Floor II, RK Puram, Sector 1, New Delhi 110066.
   (nesnavy@gmail.com)
7. The Chairman, Odisha Adarsha Vidyalaya Sangathan, N-1/9, Near Doordarshan Kendra, PO Sainik School Nayapalli, Bhubaneswar, Odhisha-751005. (oavsbbsr.od@gov.in)
8. The Director of Education, Directorate of Education, Govt. of NCT of Delhi, Old Secretariat, Delhi-110054. (diredu@nic.in)

9. The Director of Public Instructions (Schools), Union Territory Secretariat, Sector 9, Chandigarh-160017. (dpi-chd@nic.in)
10. The Director of Education, Govt. of Sikkim, Gangtok, Sikkim -737101. (directorhehrdd@gmail.com)
11. The Director of School Education, Govt. of Arunachal Pradesh, Itanagar-791111. (dirschedn@sify.com)
12. The Director of Education, Govt. of A&N Islands, Port Blair -744101. (dirschedn@sify.com)
13. The Director, Department of School Education, UT of Ladakh, 2nd Floor, Civil Secretariat, Leh-Ladakh. (pr.secy@ladakh.gov.in))
14. The Director, Directorate of School Education, Government of Puducherry, A" Block, I Floor, Perunthalaivar Kamaraj Centenary Educational Complex, 100 ft Road, Anna Nagar, Puducherry - 605 005. (dse-edn@py.gov.in)
15. The Director, Sambhota Tibetan Schools Society, Dharmshala, Himachal Pradesh. (dhe-sml-hp@gov.in)
16. The Group Captain Education (Schools) Directorate of Education, West Block-VI, Air HQs (RKP), R.K. Puram, New Delhi-110066.(dopsmpr@iaf.nic.in)
17. The Secretary AWES, Integrated Headquarters of MoD (Army), FDRC Building No. 202, Shankar Vihar (Near APS), Delhi Cantt-110010. (**coordsection.aweshq@awesindia.edu.in**)
18. The Joint Secretary to Chairperson, for kind information of the Chairperson, CBSE.
19. All the Heads of Department of the Board.
18. All Regional Directors/Regional Officers of CBSE with the request to send this circular to all the Principals of the affiliated schools of the Board in their respective regions.
19. Web Admin with the request to put this Circular on the CBSE Website.
22. Media & Public Relations, CBSE for appropriate disseminating and publici

Fee Slab	Examination Fee to be remitted per student in INR			Window for digital payment
	India	Nepal	Other Countries	
	Class X	Class X	Class X	
Normal fee	Rs. 320 percandidate per subject i.e. **Rs. 960** per candidate for 3 subjects	Rs.1100/- per candidate per subject i.e. Rs.**3300** per candidate for 3 subjects	**Rs.2200** per candidate per subject i.e. **Rs.6600** per candidate for 3 subjects	Date of finalization of LOC data. The fee to be paid online only before last date.
With Late fee	Late Fee of **Rs. 2000** per candidate in addition to the normal fee prescribed above			Date of finalization of LOC data. The fee to be paid online only till the last date.

Important Note: The fee will be accepted in the online mode only prescribed by the CBSE. No fee in offline mode, direct deposit in the bank account etc. will be accepted. The offline fee deposited by school/candidate shall not be updated in the school accounts and LOC shall not be accepted.

	FEE PAYMENT METHOD
(A)	Fees for all activities are accepted only through the following digital payments modes by CBSE: India: - Debit Card/Credit Card/UPI/Net banking Other Countries including Nepal: - Debit Card/Credit Card/SWIFT
(B)	Before payment of the fee, schools can take the print of LOC in the form of checklist. Once fee is paid, the final LOC will be printed, and no correction could be made in the online or offline mode thereafter.
(C)	As SWIFT updating may take 2-3 days, hence, schools situated outside India are advised to complete their process including payment of the fee in such a way that their process is over before the last date.

(D)	In case of Bank related transactions or non-updating of fees on the CBSE server, the schools should contact the respective Bank through which payment was made. Contact details of Banks are given on the CBSE website. Generally, Bank shall be requiring the following information to resolve the issue of non-updating of fees hence, be kept ready before getting in touch with the Bank: (i) Mode of payment (ii) Fee Reference No. (iii) Amount deposited (iv) Date of deposit (v) Branch where amount was deposited (vi) Bank reference number (Transaction ID as reflected in Bank Account) (vii) Your contact number.

ILLUSTRATION FOR CALCULATING LATE FEE

	The date on which the data is finalized is taken into account for fee calculation
(i)	If students' details are entered and finalized on or before the last date, the school can pay fee till last date without late fee. Thereafter, late fee shall be applicable.
(ii)	It may be noted that if LOC data of students is not finalized by the last date, late fee will be applicable. No extension of last date will be given after the finalization of data. The finalization of data is an activity subsequent to entry/upload of students' data.
(iii)	**Caution**: The schools shall ensure that LOC data is finalized in time and fees should be deposited strictly as per schedule. Any delay in in finalization of LOC data and depositing fee shall attract late fee penalty as given above.